

Westhaven Parent Council Meeting Agenda
December 2, 2019 at 7pm in the School Library

1. Call meeting to order
2. Introductions
3. Brian Orge
4. Approve November's minutes
5. Outstanding Action Items
 - movie night with Santa results
 - Christmas concert baskets
6. Treasurers Report (Tamara)
7. Hot Lunch (Serina)
8. Snack Program (Sara)
9. Principal and Teachers Report
10. New Business
11. Next Meeting January 6/20
12. Meeting Adjourned

Fundraising Committee Meeting

1. Call meeting to order
2. Fundraising (Tamara)
3. Meeting adjourned

Ecole Westhaven School Parent Council Meeting Minutes for December 2nd 2019

Attendees: Denay McMorran, Justine Kerr, Tamara Hayne, Barbara Mazur, Brian Orge, Amanda Scott, Ian Scott, Sara Beck, Dan Dickson, Serina Coate, Jane Marcoff

Meeting brought to order 7:01 pm. Introductions were made. Minutes from last meeting accepted by Serina, seconded by Tamara.

Playground Upkeep

- Brian Orge was there to speak with us about options for the playground fall base. Gave these options:
 - 3/8" pea gravel at \$48 per cubic yard. To add 12 inch depth is approx. \$9,000
 - Engineered Wood Fibre is \$3 per square foot. To install would be approx. \$14,500
 - Pour in place Rubber is \$14.25 per square foot. Would be approx. \$68,500
- Lots of discussion around funds and what we can afford. As well as which option would be better for the long haul. Brian mentioned that after this work is decided on and done that we should consider doing a small top up/upkeep yearly so that we aren't paying such a huge amount every few years.
- The fall protection is really diminishing in both playgrounds at our school. Even though we topped up the pea gravel last spring in the front playground it needs to be moved or topped up in the fall zones. This can be done with volunteers raking and pushing gravel to where it needs to be.
- For the back playground we will need to dig up all wood chips and replace with pea gravel if that is the way we want to go. Sara possibly has a bobcat/skidsteer we could use for this.
- Don will ask Semcam if they would be interested in donating to this project or sponsoring.

Outstanding Action Items

Movie Night with Santa

- Was really well attended and successful.
- 90 bags of popcorn sold, and they sold out.
- Cost \$70 for popcorn and candy canes. Approx. \$230-260 was made.
- Any candy leftover was given to Stacy to hand out as she sees fit.
- Santa (Shayne Whitnack), Mrs. Claus (Jackie Boulanger), and Bonhomme (Steve Acorn) were in attendance and were really good.

Gingerbread House Raffle

- Justine will pick up sheets and call volunteers.
- Tamara asked if there were a couple unmade theme houses to raffle off. Denay will look into finding a couple.
- The raffle license has been approved however there is a bit of confusion as to how to get the actual license, Tamara will be making a call to figure this out.
- Denay will follow up with Candace to see about Tourmaline donating towards baskets.
- Denay will put something together for baskets/items for raffle.
- It was discussed to do more of something of interest for adults (holiday sign, something from Farmers Daughter, etc.) and then something for kids (Game basket etc.)

Health Grant

- Westhaven has been approved for \$1500 per calendar month. GYPSD has come back saying we must purchase exclusively from Sysco. Stacy is looking into what specifically can be purchased.

Treasurers Report (Tamara)

- Report provided

- DFS profit of \$5806.00, about \$700 up from last year. All orders came in, except for one.
- Serina asked about the bank fees and there was discussion about switching banks. Denay said that we will table this for next year when there is a new treasurer and when we are down more cheques as they have already been paid for.
- Recieved donations from Bona Vista, Kinettes and Velvet Energy. Justine has already written up thank yous and they will be handed out soon.

Hot Lunch (Serina)

- Donations for Papa Johns \$109
- Dec 5th – Subway, Dec 19th – Extreme Pita
- Dec 13th will be sending out January's form.
- Jan 16th – Mr.Sub, Jan 30th – Taco in a bag
- Needs help for taco in a bag as she has never done one before, Tamara and Sara said they would probably be available.
- \$653 in BP's account for Pizza Party at the end of the year.

Snack Program (Sara)

- Is needing to buy bread from Sobey's as they don't have much to donate this time of year.
- Mondays have quite a few volunteers, Wednesdays lacking a bit.
- Sara talked with Tim at Independent. They are unable to donate bread as they already are giving it to someone else. We can recieve 5% off when shopping there, not 10%.
- Having trouble with Sobey's having the fruit order ready to go on Monday mornings, she is going to look into speaking with the Produce Manager.
- The Kitchen needs a lock fixed on one of the cupboards.

Principal Report (Jane)

- Christmas concert Dec 18th & 19th
- PJ day on Dec 20th

No New Business

Next meeting Monday January 2020

Meeting Adjourned 8:11 pm

Westhaven School Fundraising Committee

DFS

- DFS fundraiser brought in \$5806.00, \$700 up from last year. All orders have been handed out but one that was not accounted for.

Epicure

- Forms have been sent out. There was a mix up and only one side was printer so there was a bit of confusion.
- Forms are due back on Wednesday Dec 4th, an extension from the previously discussed Monday Dec 2nd.

Meeting adjourned 8:19 pm