

Westhaven Parent Council Meeting Agenda

October 7, 2019 at 7pm in the School Library

1. Call meeting to order
2. Introductions
3. Approve September minutes
4. Outstanding Action Items
 - School Dance

5. Treasurers Report (Tamara)
6. Hot Lunch (Serina)
7. Snack Program (Sara)
8. Principal and Teachers Report
9. New Business
 - Christmas activity

10. Next Meeting November 4/19
11. Meeting Adjourned

Fundraising Committee Meeting

1. Call meeting to order
2. Fundraising (Tamara)
3. Meeting adjourned

Ecole Westhaven School Meeting Minutes for October 7th 2019

Attendees: Denay McMorran, Justine Kerr, Candace Lawson, Barb Mazur, Fiona Fowler, Amanda Scott, Ian Scott, Don Dickson, Sara Beck, Serina Coate, Stacy McGowan.

Meeting brought to order 7:00pm. Introductions were made. Candace accepted minutes from Septembers meeting, Serina seconds.

Outstanding Action Items

Halloween Dance

- Oct 25th 6-8 pm, \$5 per family. Justine will send Stacy handout.
- DJ – Ken McCarthy will charge \$100, since his granddaughter attends our school.
- 5pm set up.
- Volunteers needed : Door – Liz and Tamara
Canteen – Serina and Sara
Prize handouts – Justine
- Justine will set up a photo wall earlier that day.
- Denay is getting prizes, treats, and will look into water from Bannister.
- Serina will check at office to see if there is a money box with a float.

Treasurers Report (Tamara)

- Tamara was absent however she supplied a print out report.
- Mother Hubbards Cupboard will need replenishing soon, Denay will look and get whats needed.

Hot Lunch (Serina)

- Extreme Pita lunch had around \$180 of donations. Unfortunately forgot to add on gst so had to pay a bit more for bill than expected.
- Boston Pizza has around \$159 in donations.
- Hot dog lunch coming up. Repsol will supply volunteers, doing this for volunteer week.
- Justine will help Serina count hot lunch money next Tuesday.
- Serina will be purchasing milk through Extreme Pita exclusively due to lower costs. They sell in 16's so we may need to sell milk the day after if there are left overs.
- MBE has online payments available for hot lunch, Serina was wondering what our thoughts were. She looked into it and it will cost around \$350 to use that program for the year. Concerns of extra costs to Council as well as possible surcharge to parents as well as the ease of collecting/organizing orders.

Snack Program (Sara)

- Has had lots of volunteers.
- A slight issue with bread right now at Sobey's as there isn't as much as before because they are keeping their loafs for bread crumbs for thanksgiving and christmas. Sara will purchase extra bread if need be.

Principal Report (Stacy)

- School is trying to modernize the Westhaven logo. An example was shown and it was recieved well, although some were concerned with the cost of switching things over.
- Book Fair coming up on the 21st- 24th , Mrs. Murray will be looking for volunteers. A sheet was passed around to sign up.
- They have been going through the data from Mathletics, HLAT's, PAT's, SLA, and the Accountability

Pillar. Getting info on weaknesses and what can be improved.

- The school has been making steps to increase literacy. Added the literacy board to feature authors and will move around the school. Stacy also reads a book during feather assembly.
- Backwards day on Oct. 10th
- No School on the 14th
- Halloween parade and parties on the 31st

Board of Trustees Report (Fiona)

- Congrats to our school's success with recycling.
- She asked about the nutrition grant. Stacy confirmed that we will receive it however it has been mentioned that we can only order through Sysco. This is a concern to the council as last year we had great success using local businesses. With low volunteer numbers and no commercial kitchen it makes a lot of prep work very daunting and we don't think the program would be as successful as last year if we are restricted to using only Sysco. Fiona will follow up with GYPSD.
- The Board are doing school visits and will be at Wethaven tomorrow, October 8th.

New Business

- Candace looked into Walmarks Breakfast program. It has to be run every morning of the week so this will not work for the amount of volunteer power we have.

Christmas Activity

- In years past we have done 'Movie Night with Santa'. With poor turnout two years prior we decided not to go ahead with it last year.
- Council is to brainstorm any other ideas and bring to next meeting.

Next Meeting November 4th 2019

Meeting adjourned 8:01 pm

Ecole Westhaven School Fundraising Committee

Meeting brought to order 8:02pm

- DFS fundraiser is out and will be returned after thanksgiving
- Candace asked about doing an Epicure fundraiser again this year. Pinegrove has one out right now, but we did ours in November last year. Brought in around \$3,000 last year, so it's worth while.
- Candace motioned to go ahead with an Epicure fundraiser, to start in November. Justine seconds, all in favor.
- Stacy mentioned that this year we might have to replace woodchips in back playground. Would consider pea gravel as well however it might be around \$6,000 to do so. Stacy will look into price of wood chips. Don also suggested a rubber option, he and Stacy will look into this as well. Will discuss more next meeting or later this winter.

Next meeting immediately following the School Council meeting on November 4th

Meeting adjourned 8:19 pm