

Westhaven Parent Council Meeting Agenda

September 9, 2019 at 7pm in the school Library

1. Call Meeting to Order
2. Introductions
3. Approve June Minutes
4. Outstanding Action Items
5. Treasurers Report (Tamara)
6. Hot Lunch (Serina)
7. Snack Program (position is open)
8. Principal and Teachers Report
9. New Business
10. Next Meeting October 7/19
11. Meeting Adjourned

Fundraising Committee Meeting

1. Call Meeting to Order
2. Introductions
3. Fundraising (Tamara)
4. Adjourn

Westhaven School Council Meeting Minutes for September 9th 2019

Attendees: Denay McMorran, Justine Kerr, Candace Lawson, Tamara Hayne, Liz Hamilton, Sean Sommerfell, Allison Riopka, Amanda Scott, Ian Scott, Jane Marcoff, Barb Mazur, Sara Beck, Serina Coate

Meeting brought to order 7:04pm. Introductions were made. Candace approved Junes minutes, Serina seconds.

Outstanding Action Items

Elections – Snack Program Coordinator

- Snack Coordinator position still vacant. Requires someone to coordinate and schedule volunteers to run snack program which consists of making up sandwiches and fruitbowls for each classroom. We need volunteers 2 days a week at the school as well as arrange for someone to pick up fruit and bread at Sobeyes Monday mornings.
- Sara steps forward to take the position, Justine seconds. All in favor.
- Ms. McPhail is filling out Weyerhauser grant to get funding for snack program, Tamara will touch base with her to complete application.

Treasurer Report (Tamara)

- Does not have August bank statement yet, sitting at \$10,954.80 at the end of July.
- Sobey's bill in the summer was around \$300 but she had put \$500 towards payment so we now have credit of around \$200.
- Agenda Bill was recieved at meeting, a payment of \$1590 will be made
- Jane was going to look into the nutrition grant and get back to the group.

Hot Lunch (Serina)

- One hot lunch will be given in September the 26th, it will be Extreme Pita. Still needs order form templates, Liz will get them to her.
- Extreme Pita will supply milk, juice boxes, pita chips, cookies and they will deliver to the school.
- Serina has been checking out different menus and options around town.
- There is a new BP's fundraiser. Supplied some info but will look into it further. In short, collect reciepts for a 5% money back opportunity. Will look into if this can be combined with the 10% back in free BP's Pizza, which funds our free pizza day at the end of the year.

Principal and Teacher Report (Jane)

- Accountability Pillar – scores have gone down and they are looking into why.
- Stacy is encouraging parents to wait in the foyer rather than outside the classroom doors.
- With the new compost and recycling system garbage has gone way down. Recycle is picked up at no charge to the school.
- Westie – Considering just having it available on the school website and facebook with the option to pick up a paper copy at the office. This is to bring down the amount of waste to print off for every family.
- At the end of September registration closes for the school.
- GFL wants to sponsor a hot dog lunch for the school. Sara, Allison, and Ian offered to be available Sept 20th to cook and serve. Will be at the school around 11:30am.
- Yearbook – With Gail gone Jane asked if there was anyone interested in doing the yearbook. Candace offered to head it up, Sara offered to help.

- Super Intendent had posed the question to Stacy and the staff. And Stacy wanted to pose the question to us. What do you consider an educated person? Some answers were: a person that is well informed, thinks for themselves, does research and doesn't just follow the masses, openminded, critical thinker, not ignorant, will to learn and to share their own education.

New Business

Meet the Teacher

- 5:30-7pm Wednesday September 11th . Denay ordered small cookies from Sobey's and will do a fruit bowl as well. Tamara, Denay and Liz will available for portions of the evening.

Picture Day

- September 25th – we need a couple volunteers. Sara and Liz offered to be there.

Halloween Dance

- Candace will look into a DJ. Sierra was good last year, hoping she is available again.
- Aiming to do it on October 25th dependent on DJ availability.
- Budget for dance is \$400
- Denay will order prizes and candy.

Next meeting Monday October 7th 2019 at 7pm in the Westhaven School Library

Meeting adjourned 8:07 pm

Westhaven Fundraising Committee

Meeting brought to order 8:08 pm

- DFS is set up for this fall. Plan to have it out soon and back just after Thanksgiving.
- Candace will put on facebook asking families if there are any connections to companies for donations or grants.
- Discussed the upcoming Christmas Concert fundraiser. Sean asked if we had a raffle license and if we had one, the possibility of raffling off a large prize such as the new Iphone. We will discuss and look further into this option as both Sean and Allison talked about other groups bringing in lots of funds from raffles similar to this.

Next meeting October 7th 2019 following the School Council meeting

Meeting adjourned 8:20pm